



**TRANSBAY JOINT POWERS AUTHORITY  
CITIZENS ADVISORY COMMITTEE**

**MEETING MINUTES**

Tuesday, February 6, 2018

TJPA Office  
201 Mission Street, Suite 2100  
San Francisco, CA

5:30 p.m. to 7:30 p.m.

**CITIZENS ADVISORY COMMITTEE**

Bruce Agid, Chair  
Keysha Bailey, Vice Chair

Paul Bendix  
Anthony Birdsey  
Jackson Fahnestock  
Robert Feinbaum

Helen Han  
Derrick Holt  
John Kutay

Charley Lavery  
Sean McGarry  
Nathan Morales  
Patty-Jo Rutland

Executive Director  
Mark Zabaneh

Staff Liaison  
Skip Sowko

CAC Secretary  
Julie Markus

1. Call to Order

Chair Agid called the meeting to order at 5:33 p.m.

Members Present: Chair Agid, Vice Chair Bailey, Paul Bendix, Jackson Fahnestock, Robert Feinbaum, Derrick Holt, Charley Lavery, Sean McGarry, Nathan Morales, and Patty-Jo Rutland

Members Absent: Anthony Birdsey, Helen Han, and John Kutay

A quorum was achieved.

## 2. Staff Report

Skip Sowko, TJPA Senior Design & Engineering Manager, presented the following report. On January 24, 2018, the Bay Area Toll Authority (BATA) voted to place Regional Measure 3 (RM3) on the June 5, 2018, ballot. If passed by Bay Area voters, the measure would gradually increase the tolls on seven state-owned bridges, excluding the Golden Gate Bridge, by \$3 by 2025. It would raise approximately \$4.4B in transportation funding for the Bay Area including \$325M for the Downtown Rail Extension (DTX) and \$5M annually for the operation of the Salesforce Transit Center. The money could be available as soon as January 2019. The application for Transit and Intercity Rail Capital Program (TIRCP) funding for the DTX was submitted to the California State Transportation Agency on January 12, 2018, and the application was accepted. The TJPA will know if the project is approved by April 30, 2018. Executive Director Zabaneh thanked CAC members for their effort in obtaining letters of support for the TJPA and said that the TJPA received the most letters of support among projects submitting applications for TIRCP funding in the State. The San Francisco County Transportation Authority has initiated its peer review of the TJPA's rail operations report that was completed in October 2017. The peer review is also evaluating operations materials from the Railyard Alternatives and I-280 Boulevard Feasibility (RAB) Study along with a value engineering study prepared by SENER on behalf of a property owner along the DTX alignment. The TJPA is currently recruiting for open CAC positions, and current members are encouraged to reapply. Any members who would like to know their status were instructed to see Mr. Sowko after the meeting. Chair Agid asked if the TJPA would reach out to members whose terms are expiring so that they may reapply and to let the CAC know which positions currently need applications, so efforts can be made to recruit for those openings. Executive Director Zabaneh confirmed the TJPA would be doing so. Chair Agid asked if the TJPA needed the CAC to advocate for the RM3 ballot measure. Director Zabaneh stated that the CAC can advocate to emphasize the benefits of the RM3 Program and how it would improve Bay Area infrastructure projects.

### Public Comment:

Jim Patrick suggested that the TJPA include an item for RM3 on the CAC agenda for next month, as this will take strategic planning by the CAC to advocate for the importance of the DTX, and the measure could fail due to political influence.

## 3. Approval of Meeting Minutes: January 9, 2018

A motion to approve the minutes, with modifications stated below, was made by Mr. Bendix and seconded by Mr. Holt.

Chair Agid had one modification within Item #5. Discussion of December 5, 2017 Multi-Agency Panel Discussion of Coordinated Response to Quality of Life Issues in the Transbay Neighborhood. He requested the word "respective" be changed to "respectful." Chair Agid stated that as a community, we need to solve the problem in a respectful and compassionate manner and make available all the different services to those who do not have a place to go when the Transit Center closes at night.

#### 4. Presentation of proposed Salesforce Transit Center Code of Conduct

Sidonie Sansom, TJPA Chief Security Officer, with support from Martha Velez, TJPA Facility Manager, presented the item. Mr. Feinbaum suggested that Ms. Sansom include Phase 2 in the Code of Conduct. Ms. Sansom stated that the proposed Code of Conduct is focused on the Transit Center grand opening (Phase 1), and any additional concerns for Phase 2 will be addressed later. Executive Director Zabaneh stated that as TJPA approaches Phase 2, it is expected that the Phase 2 operators will provide input on the Code of Conduct for the for public spaces in the train box. Mr. Morales asked about the cost of permits for events and who gets priority over space. Ms. Velez stated that the TJPA has not yet structured that level of detail but will have the information available in the near future. Mr. Fahnestock asked about service animals and if there are license requirements to bring them into the transit center. Ms. Sansom stated that service animals will be allowed within the Transit Center and are not required to be licensed.

##### Public Comment:

Jim Patrick asked about the potential of AC Transit or any of the retail tenants going on strike. Ms. Sansom stated that in the event of a walkout, bus operators or protestors would need to remain off the bus deck during any type of strike.

#### 5. Construction Update

Dennis Turchon, TJPA Senior Construction Manager, and Ron Alameida, San Francisco Public Works Director of Design & Construction for the Transit Center Project presented the update. Chair Agid commended the project team on staying within budget; however, he asked for clarity on how this was feasible since substantial completion is now targeted for June 1, 2018. Mr. Alameida stated that some of the incurred costs have already been accounted for in the Estimate at Completion (EAC) date, which is why the EAC has not changed. Vice Chair Bailey asked about liquidated damages. Mr. Alameida stated that a letter has been sent to Webcor-Obayashi Joint Venture (W/O) stating that the TJPA has assessed about \$250,000 dollars. Mr. Alameida commended the San Francisco Public Utilities Commission for their level of involvement in the project and checking in often with the electrical contractors. Mr. Alameida reported that almost all the low voltage scope has been turned over to Rosendin Electric and W/O. He also mentioned that with regard to the underperforming contract with Fisk Electric, W/O may be protected by Subguard. Chair Agid asked what was causing the schedule slippage and pushing out some activities by 3 weeks. Mr. Alameida stated that mechanical, electrical and plumbing progress has remained static over the last month, however other streams of activity are causing the schedule to push out. He stated that the project team is monitoring this and is focused on key milestones and trends. Chair Agid asked if the 3-month timeframe to begin bus operations is still 3 months following substantial completion. Executive Director Zabaneh stated that the current date for substantial completion is June 1, 2018, and that AC Transit will begin bus training in April 2018. He also stated that AC Transit is planning to be ready by the projected June 17, 2018, opening.

## 6. Facility Readiness Update

Martha Velez, TJPA Facility Manager, with support from Sidonie Sansom, TJPA Chief Security Officer, presented the update. Chair Agid stated that the slide for Colliers should show cumulative progress as this may create confusion going forward. Vice Chair Bailey asked how the prospective tenants are reacting to the change in schedule. Ms. Velez stated that there has not been much feedback on the current schedule however there has been a significant amount of interest in leasing. Chair Agid stated that he would like to see presentation on the progress of the pop ups. Ms. Velez stated that she will provide a presentation on the progress at a future meeting. Mr. Feinbaum asked if the digital media will be ready once the Transit Center opens or if there will be signs directing riders. Mr. Alameida stated that the monitors associated with bus operations are currently in storage and will be ready for activation concurrent with the opening. Chair Agid suggested that the Facility Readiness slides may need to be revised to show the baseline schedule and include the previous and current month to increase transparency. Chair Agid stated that the CAC would like to see key items be delivered on time, for example with regard to digital media. Ms. Velez stated that Pearl Media will be processing the information and providing a workaround.

## 7. Follow up discussion on Multi-Agency Panel Discussion of Coordinated Response to Quality of Life Issues in the Transbay Neighborhood

Chair Agid led the discussion. He commended the TJPA for putting together a comprehensive plan for managing quality of life issues within the Transit Center. Chair Agid asked if the CAC were in agreement with the “Quality of Life - Homelessness Services Preparation for the Transit Center letter requesting the City of San Francisco to initiate a committee to help facilitate solutions to potential homelessness issues that may arise once the Transit Center opens. Mr. Lavery suggested modifying the paragraph located in Item C of the letter, “to commit these resources to a quasi-lockbox agreement” to read “allocating resources to a quasi-lockbox agreement”. Patty-Jo Rutland suggested the letter go to one person of significance, such as Supervisor Jane Kim. It was agreed by the CAC that the letter should be addressed to Supervisor Kim who oversees District 6, and that the other agency representatives should be copied on the letter.

### Public Comment:

Katie Lidelle, President of the East Cut Community Benefit District (CBD) and local resident of District 6, stated that she is open to being part of the committee and is dedicated to finding solutions within the Transbay Neighborhood and making the plan work for everyone.

## 8. Public Comment

None.

## 9. CAC Member Comments & Future Agenda Requests

Future agenda requests include: 1) transition into operations at the Transit Center and AC Transit's readiness; 2) review of the plans for Mission Square; 3) review of bus and traffic circulation in the area surrounding the Transit Center; 4) coordination between the East Cut CBD and the asset management team; 5) train doors and platform heights for the DTX; 6) public relations strategy for opening of the Transit Center; and, 7) schedule follow-up presentation by the City's Vision Zero Task Force.

## 10. Adjourn

Chair Agid adjourned the meeting at 7:48pm.

DRAFT