

**TRANSBAY JOINT POWERS AUTHORITY
CITIZENS ADVISORY COMMITTEE**

MINUTES

Tuesday, January 11, 2022
5:30 p.m. to 7:30 p.m.

WATCH LIVE:

<https://transbaycenter.webex.com/transbaycenter/onstage/g.php?MTID=ec55fe0e512f8f0a8896983a7bf80a64c>

PUBLIC COMMENT CALL-IN: 1-855-282-6330 — Access Code: 2554 398 5944

Due to the COVID-19 health emergency, the Citizens Advisory Committee Meeting Room is closed. Members of the public are encouraged to participate remotely. Please see additional information on the next page for remote meeting access.

In compliance with the Assembly Bill (“AB”) 361 (Rivas, Chapter 165, Statutes of 2021) and its amendments to California Public Resources Code Section 54953(e), this meeting will be held exclusively via teleconference participation of a quorum of Committee members in locations not open to the public. This meeting is being held during a proclaimed state of emergency, and state and local officials have imposed or recommended measures to promote social distancing. The TJPA Board of Directors made the appropriate findings related thereto on behalf of its legislative bodies, including the Citizens Advisory Committee on December 9, 2021.

CITIZENS ADVISORY COMMITTEE

Derrick Holt, Chair
Belal Aftab, Vice Chair

Richard Burnett
Gabriel Chan
Jackson Fahnestock
Claire Kostohryz

Brian Larkin
Gloria Li
Pedro Mendez
Mark O’Dell
Hunter Oatman-Stanford

Bob Planthold
Andrew Robinson
Sally Stull
Howard Wong

Executive Director
Adam Van de Water

Staff Liaison
Lily Madjus Wu

CAC Secretary
Herschell Larrick

REMOTE MEETING ACCESS

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Providing Public Comment

Ensure you are in a quiet location – Speak Clearly – Turn off any TVs or radios around you

1. When prompted, “raise hand” to speak by pressing *3 (star, 3) to be added to the queue.
2. Callers will hear silence when waiting for their turn to speak.
3. When prompted, callers will have two minutes to provide comment.

AGENDA

1. Call to Order

Chair Holt called the meeting to order at 5:35 p.m.

Members Present: Belal Aftab, Richard Burnett, Gabriel Chan, Jackson Fahnestock, Derrick Holt, Claire Kostohryz, Brain Larkin, Pedro Mendez, Bob Planthold (*arrived during Item 5*), Andrew Robinson, Sally Stull and Howard Wong.

Members Absent: Gloria Li, Mark O’Dell and Hunter Oatman-Stanford.

2. Staff Report (10 minutes)

Lily Madjus Wu, TJPA Communications and Legislative Affairs Manager, presented the Staff Report. She introduced Executive Director (ED) Adam Van de Water who joined the TJPA on January 4. ED Van de Water provided an overview of his work experience, which included the City and County of San Francisco, where he worked for 17 years in various roles. He told members that he is looking forward to working with the CAC.

Ms. Madjus Wu reported that the TJPA continues to track the City’s response to COVID-19 particularly during the Omicron surge, noting masks are still required throughout the Center except when on the rooftop park. She stated that the rooftop park continues to be an open space resource for the local and greater community, noting that since last April when the TJPA restarted free public programming it has offered over 280 activities, and served nearly 7,000 visitors. She further stated that TJPA continues to offer new and exciting programming in the park which Jen Norris, TJPA Facility Director, will detail in her presentation.

Ms. Madjus Wu informed members that on Friday, December 17, 2021, and Saturday, January 8, 2022, the Grand Hall, Bus Plaza and Bus Deck were affected by a PG&E power outage. Although power was temporarily out, the Center and Park remained open and all transit services continued to operate, however, some of the retail tenants closed due to loss of power on December 17. She further reported that TJPA is reaching out to PG&E to learn more about the power failures to help evaluate TJPA’s response and prepare for future outages.

Ms. Madjus Wu reported that TJPA continues to seek funding for the Transbay Program including the Salesforce Transit Center (Center) and Downtown Rail Extension (DTX) project. She further reported that TJPA continues to work on enhancing the wayfinding signage at the Center. She stated that later in January, the Metropolitan Transportation Commission (MTC) will be voting on a \$200,000 allocation to TJPA for upgrades to the digital wayfinding system at the Center. She also reported that TJPA is working on its Transit and Intercity Rail Capital Program (TIRCP) application to submit to the California State Transportation Agency on March 3, 2022. Similar to the Consolidated Rail Infrastructure and Safety Improvements Grant application that TJPA applied to last November, TJPA is again looking for support letters from its partners and stakeholders to submit with the TIRCP application. The TJPA has also asked MTC to endorse DTX as part of their TIRCP endorsement process, which should be completed in the next few months.

Ms. Madjus Wu reported that the end of year 2021 was an exciting time as DTX was successfully accepted to enter the Project Development phase of the Federal Transit Administration's Capitol Investment Grants New Starts Program in early December. To tie into this great funding milestone, TJPA was honored to host Speaker Nancy Pelosi on celebrating the historic signing of the bi-partisan infrastructure law in the already built trainbox at the Center on December 11. TJPA was also joined by Congresswoman Jackie Speier, House Representative Mark DeSaulnier, future rail operators Caltrain and California High Speed Rail Authority along with other Bay Area transit agency partners. The event highlighted the Transbay Program as an example of what the infrastructure law can provide to the Bay Area, similar to the American Recovery and Reinvestment Act of 2009 when the trainbox was built during Phase 1 of the Transbay Program through a \$400 million grant from the Federal Railroad Administration.

Ms. Madjus Wu announced that the annual CAC recruitment would begin in January. She stated there are seven seats to fill this year with six members able to reapply. The TJPA will conduct an online awareness campaign including email marketing, social media and ad placements in local community papers. Applications are due February 25, but the recruitment process will continue until all seats are filled.

3. Approval of Meeting Minutes: December 7, 2021

Member Fahnestock noted that in Item 5 his name was referenced incorrectly.

There was no member of the public wishing to comment. A motion to approve the amended minutes was made by Member Larkin and seconded by Member Robinson. A unanimous voice vote approved the motion.

4. State Legislative Update (15 minutes)

Lily Madjus Wu, TJPA Communications and Legislative Affairs Manager, introduced the item and Niccolo De Luca and Andres Ramirez of Townsend Public Affairs, TJPA's California State Advocates, presented the item.

Member Wong asked about competition and cooperation among local transportation agencies. Mr. De Lucca responded that state leaders appreciate cooperation among local projects, and further that they have a Bay Area focus with DTX being valued and appreciated especially in the way that it is an interconnected project that will increase housing and economic growth on a large scale. Ms. Madjus Wu stated that while there are always some competing projects, much of her work is focused on collaborating and coordinating efforts between agencies and projects to find mutual support.

5. Facility Operations Update (15 minutes)

Jen Norris, TJPA Facility Director, presented the item.

Member Stull asked about pricing for renting park space. Ms. Norris stated that cost is calculated by the space required, event duration, and number of attendees. Member Robinson noted that there is a price list at <https://salesforcetransitcenter.com/wp-content/uploads/2021/05/Event-Space-Rentals-and-Fees.pdf>. Member Stull asked about how free events work at the park. Ms. Norris replied that TJPA issued a Request for Qualifications (RFQ) that allowed TJPA to create a list of vendors to provide Park events. She further stated that there will be a new RFQ posting this Spring which will be publicized. Member Stull asked if the second floor is completely leased. Ms. Norris reported that there is still an open suite on the second floor where the TJPA Main Office, Onsite Dental, and Spring Fertility are located.

Member Fahnestock asked if vendor carts have been thought of to bring more visibility to vendors in the facility. Ms. Norris thanked him for his idea and reported that some of the ways they are trying to promote vendor visibility are to actively create synergy between the vendors on different levels. Vendors have been participating at events to show their product or services to the community.

Member Robinson reported on the December Winterfest weekend at the Park; he stated that the children's events were well attended, but that the movie night was only lightly attended due to cold weather.

Member Wong noted that other Bay Area events have had successful online advertising efforts. He suggested that the Wayfinding system could be used to advertise events at the Transit Center. Ms. Norris replied that the large screen in the Grand Hall as well as signs in the Park are used to advertise events at the Transit Center.

Member Mendez asked if Fitness SF offers any scholarships or financial accommodations to the local community. Ms. Norris replied that Fitness SF sponsors free events in the Park but stated that she did not know if they offer discounts on their memberships. Ms. Norris stated she would report back.

Member Planthold asked about COVID-19 prevention and health measures at events in the Park. Ms. Norris replied that the City's Health Order allows gatherings to occur outside and recommends social distancing and mask wearing. She gave the example that she had attended an exercise dance class in the park and that the participants were widely spaced at 8-10 feet apart

from each other. She stated that TJPA is following the health protocols in the City's Health Order. Chair Holt asked that this topic be added to the Future Agenda Requests list.

6. Downtown Rail Extension Update on Project Delivery Alternatives Study (20 minutes)

Alfonso Rodriguez, TJPA DTX Project Director, presented the item.

Member Larkin noted that it is very important to receive input from your operational partners early in the process and going forward at every step of the way.

Member Wong noted that many other projects have used a flawed bidding system and cautioned Mr. Rodriguez to avoid it; he also suggested that the contractors have early input in the contract documents. Mr. Rodriguez replied that he has heard these concerns from the project soundings, specifically that early contractor engagement is very important and very effective, and he stated that the short-listed options that he presented will put that into practice.

Member Fahnestock asked if the project has considered consulting international experience for the project's model development. Mr. Rodriguez replied that those contractors who are already participating are global entities, with international experience on providing recommendations and strategies.

7. Public Comment

Roland Lebrun noted that he sent an email of support with his suggested revision for TJPA Board Item 10, Adopting Unsolicited Proposals Policy.

8. CAC Member Comments & Future Agenda Requests

Chair Holt reiterated that he would like to see a presentation on COVID-19 risk and liability.

Member Larkin requested to receive ongoing updates on DTX project delivery methods, which staff confirmed will be part of the DTX update, a standing CAC agenda item.

Future agenda requests include: 1) train doors and platform heights for DTX; 2) review of bus and traffic circulation in the area surrounding the Transit Center; 3) update from Pearl Media on digital signage; 4) AC Transit update on reinstating the Bus Only Lane on the Bay Bridge; 5) SF Planning update on Southeast Railyard Station Study and Pennsylvania Avenue Extension (PAX); 6) presentation on San Francisco Municipal Transportation Agency 2022 service changes; and 7) COVID-19 risk and liability.

9. Adjourn

Chair Holt adjourned the meeting at 7:03 p.m.

The Ethics Commission of the City and County of San Francisco has asked us to remind individuals that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (Campaign and Gov't Conduct Code, Article II, Chapter 1, § 2.100, et seq.) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, telephone (415) 252-3100, fax (415) 252-3124 and website: www.sfethics.org.